



Report on the WALADU Kick-off meeting (15-17 February 2017)

Participants:

Partner number	Name	Surname	Institution
P1	Nicolò	Marchetti	University of Bologna
P1	Federico	Zaina	University of Bologna
P1	Licia	Proserpio	University of Bologna
P2	Adelheid	Otto	Ludwig Maximilian University of Munich
P2	Ilona	Spalinger	Ludwig Maximilian University of Munich
P2	Simone	Mühl	Ludwig Maximilian University of Munich
P2	Kai	Kaniuth	Ludwig Maximilian University of Munich
P2	Walter	Sallaberger	Ludwig Maximilian University of Munich
P3	Çiğdem	Maner	Koç University of Istanbul
P3	Burçu	Sarsilmaz	Koç University of Istanbul
P3	Filiz	Yenisehirlioglu	Koç University of Istanbul
P3	Nikos	Kontogiannis	Koç University of Istanbul
P4	Nawala	Al-Mutawalli	University of Baghdad
P4	Haitham	Al-Zubbaidi	University of Baghdad
P4	Munther	Ali	University of Baghdad
P4	Layth	Shaker	University of Baghdad
P5	Nael	Hanoon	University of Qadisiyah
P5	Mohammed	Al-Hashimi	University of Qadisiyah
P5	Jaafar	Jotheri	University of Qadisiyah
P5	Ahmaed	Mohaebi	University of Qadisiyah
P6	Abdalsatar	Al-Janabi	University of Kufa
P6	Mahdi	Alsahlawi	University of Kufa
P6	Nabeel	Al-Mezael	University of Kufa
P6	Hayder	Alhamdani	University of Kufa

15th February 2017, Wednesday

Morning session

The meeting was opened with the project members registration followed by a **welcoming session** by Professor Ahmad Addous, UNIBO Delegate for Arab Countries and Ms. Giovanna Filippini, Head of the UNIBO International Relations Area.

Then introductory presentations on the WALADU project were given by the UNIBO coordination team. The first presentation given by the project coordinator Prof. Nicolò Marchetti illustrated the **Project objectives and expected outcomes**, while the second presentation given by Dr. Federico Zaina from the UNIBO coordination team provided details on the **WALADU workplan** with

particular regards to the description of **Work Packages 1, 2, 3, 4, 5, 6, 7 and 8**. See the following ppt presentations in the Project Dropbox folder:

WALADU presentation

WALADU workplan

Afternoon session

During the afternoon session the project coordinator together with the WP1 leader from the University of Qadisiyah presented the **WP1 activities and objectives**. After the presentation, all the partners gave their feedbacks helping to better frame the WP1 tasks.

The rest of the session was dedicated **to introduce the current general situation in the Iraqi HEIs focusing on issues and needs** (with a presentation from Prof. Nawala Al-Mutawalli from the University of Baghdad), and to present the **BA courses in archaeology and ancient history in each Iraqi partner university**. Prof. Nawala Al-Mutawalli and Prof. Haitham Al-Zubbaidi presented the BA courses in archaeology at the University of Baghdad, Dr. Jaafar Jotheri presented the BA courses in archaeology at the University of Qadisiyah, while Dr. Hayder Alhamdani and Dr. Abdulsattar Al-Janabi presented the BA courses in archaeology at the University of Kufa. These presentations will help all the partner in their need analysis that will be the base for set up future project activities. See the relevant ppt presentations in the Project Dropbox folder (Baghdad did not present a ppt):

Al-Qadisiyah BA courses in archaeology

Kufa BA degree courses in archaeology

16th February 2017, Thursday

Morning session

The morning session was dedicated to the contractual, administrative and financial aspects of the project, with presentations given by UNIBO coordination team.

A first presentation by Ms. Licia Proserpio from the UNIBO coordination team provided the partners with details on the Erasmus+ Capacity Building KA2 programme contractual framework: the Grant Agreement with all its Annex and the Partnership Agreement (plus the other management documents as the Erasmus + Guide and the Guidelines for the use of the grant). The Consortium has decided to sign bilateral Partnership Agreements that will be drafted and signed in the month of March. The template provided by EACEA will be modified according to the needs of the different partners. The Consortium acknowledge that the first challenges will be opening institutional bank account in Iraq that will allow a smooth transfer of the project funds. All Iraqi partner commit to enquire on this as soon as possible after the meeting. An interactive quiz session followed the presentation.

The second presentation of the morning was on the administrative and financial management of the project budget following EACEA regulation. The presentation focuses the difference between unit cost and real cost. The Consortium acknowledge the challenges that travel cost might give: in fact the real cost of the travels from Iraq to EU is much higher that the unit cost provided. For this reason the partner agree that the Coordinator will manage travel cost for all the Iraqi partners. EU partners will decide how to proceed on this and the decision will be included in the Partnership Agreement. The Consortium decides that UNIBO will also manage the cost of stay for each meeting and mobility. When a project meeting is hosted by a different partner, UNIBO will agree with the partner the amount to transfer. The Consortium agrees that Equipment will be bought the next year and the requirements will be discussed during next project meetings. An interactive quiz session followed the presentation.

During the last part of the morning the UNIBO coordination team illustrated the **managerial and communication strategies** foreseen for the WALADU project proposal. The Consortium decided to strengthen the operative team, in order to have more people involved and improve our efficiency in this specific ambit of the project. Moreover, the Consortium also decided to change the name from Steering Committee to Operative Committee with the aim of highlighting its function among the partners and to better frame its scopes and the duties of each committee member.

The following members have been agreed on:

OPERATIONAL COMMITTEE			
Partner number	Name	Surname	Institution
P1	Nicolò	Marchetti	University of Bologna
P1	Federico	Zaina	University of Bologna
P1	Licia	Proserpio	University of Bologna
P2	Adelheid	Otto	Ludwig Maximilian University of Munich
P2	Ilona	Spalinger	Ludwig Maximilian University of Munich
P3	Çiğdem	Maner	Koç University of Istanbul
P3	Burçu	Sarsilmaz	Koç University of Istanbul
P4	Nawala	Al-Mutawalli	University of Baghdad
P4	Haitham	Al-Zubbaidi	University of Baghdad
P5	Mohammed	Al-Hashimi	University of Qadisiyah
P5	Jaafar	Jotheri	University of Qadisiyah
P6	Abdalsatar	Al-Janabi	University of Kufa
P6	Hayder	Alhamdani	University of Kufa

Durther, the quality and monitoring committee has been strengthened by adding members to it, the new members agreed on have been:

QUALITY AND MONITORING COMMITTEE			
Partner number	Name	Surname	Institution
P1	Nicolò	Marchetti	University of Bologna
P2	Simone	Mühl	Ludwig Maximilian University of Munich
P2	Kai	Kaniuth	Ludwig Maximilian University of Munich
P3	Filiz	Yenisehirlioglu	Koç University of Istanbul
P3	Nikos	Kontogiannis	Koç University of Istanbul
P4	Munther	Ali	University of Baghdad
P4	Layth	Shaker	University of Baghdad
P5	Nael	Hanoon	University of Qadisiyah
P5	Ahmaed	Mohaebi	University of Qadisiyah
P6	Mahdi	Alsahlawi	University of Kufa
P6	Nabeel	Al-Mezael	University of Kufa

With regards to the Communication strategies, the WALADU partners approved the following actions: activation of a **project email** disci.waladu@unibo.it and project mailing list.

See the ppt presentations in the Project Dropbox folder:

WALADU Contractual Management

WALADU Financial Management

WALADU management and communication

Afternoon session

During the afternoon, the European partners illustrated the recent trends and new in the study of archaeology in Europe and the potential connection with the labor market. The **innovative approaches in European archaeology teaching** have been presented by the LMU team leader Prof. Adelheid Otto, while the **potential connections between archaeology and the stakeholders/labor market** have been described by the Koç team leader Prof. Çiğdem Maner.

All info are available in the ppt presentations (in the Project Dropbox folder):

Koç – How to involve local stakeholders

LMU - Digital Teaching

Then the three **European partners presented the BA degree courses** at their universities, focusing on the objectives, the students profiles, the academic contents and the evaluation systems. See the ppt presentations in the Project Dropbox folder (Baghdad did not present any ppt):

UNIBO BA degree courses in archaeology

Koç BA degree courses in archaeology

LMU BA Degree courses in Archaeology part 1

LMU BA Degree courses in Archaeology part 2

17th February 2017, Friday

Morning session

During the morning session the deadlines for WP 1, WP 5, WP 6 and WP 7 activities (February – August 2017) have been scheduled. In addition to this a preliminary working agenda has been set for WP 2 activities (September 2017 – January 2018).

With regards to the **WP 1 activities**, the WALADU project team approved the following working agenda:

WP 1 operative schedule (February – August 2017)	
Deadline	Activities
<u>Early April 2017</u>	1. List of BA courses and teaching units in Iraqi Universities 2. Preliminary list of local stakeholders 3. Info on accreditation procedures
<u>Mid April 2017</u>	Operational committee meeting (via Skype)
<u>Early June 2017</u>	Workshop with stakeholders in each Iraqi University
<u>Early July 2017</u>	1. Report on the assessment of needs 2. Report on the stakeholders involvement in the BA degrees 3. Report on the accreditation procedures for new BA courses
<u>Middle July 2017</u>	Call for application for WP 2 training

<u>Early August 2017</u>	WP 1 Outputs published in website
--------------------------	-----------------------------------

Then the **WP 5 administrative and financial activities** were discussed and approved by the WALADU project team according to the following agenda for the period of February – August 2017:

WP 5 administrative and financial schedule (February – August 2017)	
Deadline	Activities
<u>Late February 2017</u>	List of Iraqi administrative staff for WP 2 training
<u>10 March 2017</u>	<ol style="list-style-type: none"> 1. Bank accounts of the Iraqi teams 2. Job contracts of the Iraqi project members 3. Pay-slips of the Iraqi project members 4. Partnership agreements signed with the rest of the project teams

Moreover, in order to facilitate document sharing between project coordinator and partners a **WALADU Dropbox folder** has been created. The folder will contain different types of documents including:

- Financial reporting tools (Timesheet, Convention for Staff Costs and Individual Mobility Report forms) are shared with project partners.
- Ppt presentation and photos of each meeting and future activities
- Partnership agreements, including annexes, together with the detailed partners' budget will be shared
- A contact list including all partners will be shared

Then the WALADU project team approved the following agenda for WP 7 dissemination activities to be carried out by the University of Baghdad as team leader during the period of February – August 2017:

WP 7 dissemination schedule (February – August 2017)	
Deadline	Activities
<u>10 March 2017</u>	<ol style="list-style-type: none"> 1. List of scholars in the field of Humanities in the three Iraqi universities 2. List of public and private associations to send info about the project 3. Newsletter uploaded every 2 weeks 4. Sub-contract for the project logo

The Consortium decided to ask University of Bologna to create a project website as soon as possible to have it active by the end of March 2017. For this reason, the website will be not subcontracted but created by UNIBO team “in house”. The partners agree that the website can be only in English (and not in dual language as initially thought), while the project Facebook page will be in Arabic. The FB page will be managed by the University of Baghdad team.

The WALADU project team approved a preliminary agenda for WP 2 training activities during the period of September 2017 – January 2018 to be confirmed during the next meeting in Istanbul:

WP 2 training schedule (September 2017 - January 2018)	
Deadline	Activities
<u>Early October 2017</u>	1. WP 2 meeting in Istanbul 2. WP 1 financial report
<u>Nov - Dec 2017</u>	1. Senior scholar training in Europe 2. Junior scholars training in Europe
<u>December 2017</u>	Administrative staff training in Iraq
<u>January 2018</u>	Reports on the training activities

During this day, the WALADU team also scheduled the **next meeting** that will be held at the end of WP1, organized by **Koç University of Istanbul in early October 2017**.

To conclude the three days of Kick-off meeting, a member of the UNIBO international office (Ms. Valentina Manzato) illustrated the general scheme and the results of a previous TEMPUS project, called Reconow, carried out between 2014 and 2016, with UNIBO as team leader, in order to show a virtuous example of cooperation between EU and the Arab countries and to inform about best practices for possible dissemination activities.