



Arrange a preliminary meeting with us.
Bring the documentation \certification
about yours disability.
We will offer support for:



**Paperwork, Bureaucracy
(form filling assistance)**



**Adaptations for admission
test**



Study **Peer mentors**



Lessons **Contact with
Professors**



Exams **Adaptations:
Different modality
and tools \aids**



Accessible learning material



**Information \consultancy about
Technological instruments and
tools to study and to take notes**

Service for Students with Disability

<https://site.unibo.it/studenti-con-disabilita-e-dsa>

For Bologna Campus:



Via Marsala, 49 - 40126 Bologna



From Monday to Friday
from 9:00 a.m. to 12:00 a.m
+39 051 208 0740



disabili@unibo.it

For Cesena, Forlì, Ravenna and Rimini:



From Monday to Friday
from 9:00 a.m. to 12:00 a.m
+39 0543 37 4111



ssdd.campusromagna@unibo.it



**For Accessible learning materials
(for all Campus):
abis.testidigitali@unibo.it**



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

Services for Students with Disability

Adaptations for Students with disability



For your exams you can ask for:



- 50% extra time for written exams for students with a law-abiding disability certification (L.104/92) or for students with a law-abiding civil impairment certification, or with a disability certifications issued under foreign law, with legal translation or "apostille", when required;
- 30% extra time for written exams for students with any other kind of certifications;
- The possibility to have a little bit of time to think and organize your answer, during oral exams;
- Enlarged exam text (either on paper or digital);
- A reader and/or a scribe;
- The possibility to use the P.C. with screen reader or text to speech or magnifier software;
- The possibility to have an oral exam as the first one or the last one of the day, no matter which your list number is, or a solo venue exam;
- The possibility to split the exam in parts (partial exams);
- The Possibility to have an oral exam instead of a written one (or the opposite);
- The possibility to ask for different exam mode (ex: open questions instead of multiple choices);
- The possibility to use tables, list of formulas, time lines, glossary, concept maps or schemes, made by key words.

The adaptations required must be coherent with the special needs indicated in your certification and must be only those that have been indicated to you during the preliminary meeting with our Office.



Adaptations for the exam must be defined along with the Professor, and must be asked at least 15 days before the exam. Exam program reduction are not allowed.

For your studies:



You can ask the Professors

- Slides or other didactic material used in class
- Mock exams; samples examinations; past exam questions and samples of the correct answers;
- A meeting review the exam and discuss your mistakes or to have further information.

To attend classes you can ask:

- The Professor to audio or video record by your own the lectures or take photos of the board;
- The best accessibility of the classes that is possible to provide (ex: anthropometric table, reserved sit);
- Mobility assistance by foot (the service is provided by Peer mentors).



If you want to self-study, or to study in group, even by using assistive technology, you can go to Tecnolab (via Zamboni 38—Bologna).

Required documentation:

For Incoming Exchange Students:

- You need to envy us your documentation about your special needs, either in English or in Italian. You can provide us the documentation issued by the Specialist of your reference, or ask your home University to send us your support agreement\support summary, along with a declaration in which they tell us your diagnosis and that they have, or have seen, your documentation.

For the students enrolled in one of the University of Bologna's Programme Degrees:

- Law-abiding disability certification (L.104/92);
- Certification of Civil Impairment issued by Italian Law;
- Certification of disability issued under foreign law, with legal translation or "apostille", when required;
- Documentation that proves an existing pathology, able to cause temporary or permanent disability that can affect the studies;
- Documentation able to prove special needs that can affect the studies

To ask for adaptations:

You need to envy your documentation to the Service for Students with disability and arrange a preliminary meeting with us.

After that you can:

- Email the Professor by your own, copying us and\or talk with him\her during office hours;
- Ask the Service for students with disability to write the Professor on your behalf to ask for adaptations or to inform him\her that you have special needs.

Each student is unique, for this reason it is necessary to define **personalized solutions**, even considering the specific features of each Degree Programme.

